

## **POSITION POSTING**

### **Chief Financial Officer ( CFO ) Committee for Public Counsel Services**

The Committee for Public Counsel Services (CPCS) is an innovative and fast-paced state agency which provides legal representation to indigent persons in criminal and many civil cases in the Commonwealth of Massachusetts. CPCS currently has 16 statewide offices and approximately 265 employees, but will expand to about 400 employees within the next six months. (To learn more about CPCS, visit our web site at [www.mass.gov/cpcs](http://www.mass.gov/cpcs).)

As a member of the Senior Management team, the Chief Financial Officer ( CFO ) provides overall organizational leadership for financial and information technology activities. The major areas of responsibility include: fiscal planning and management; budgeting/forecasting; accounting; information technology; and facilities management.

#### **Responsibilities**

Provides financial leadership and expertise to assure achievement of the agency's statutory requirements and operational goals. Manages all financial systems including budgeting, forecasting, spending plans. Implements programs designed to align financial programs with agency mission. Proposes and manages technology initiatives, defines system requirements, and oversees system development. Also provides financial analysis, ensures accurate management information, manages internal controls and audits, prepares financial and regulatory reports including periodic reporting to the Committee, and ensures compliance with various federal, state, and operating policies. Supervises the accounting, information technology, and facilities functions.

#### **Qualifications**

The candidate will have a demonstrated track record and 10+ years of progressively responsible, varied, and successful experience. Formal finance/accounting qualifications (relevant Master's degree) are essential. Requires hands-on experience of developing and managing finance and information technology systems, while operating strategically at senior management team level. Strong strategic and analytical skills, ability to develop and analyze complex issues. Excellent organizational, management, and interpersonal skills. Proven ability at managing successfully in a dynamic work environment. Experienced in partnering with other functions to achieve success.

**Salary** \$90,000 - \$105,000 commensurate with experience.

**Application Process**

Interested candidates should submit letter of interest and résumé to:

Human Resources Director  
Committee for Public Counsel Services  
44 Bromfield Street  
Boston, MA 02108  
Fax: (617) 988-8370  
Email: CFOsearch@publiccounsel.net

Review of résumés will begin **August 21, 2006**. Applications will be accepted until the position is filled.